

Message

From: Chergo, Jennifer [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=8D5D1EEF927F4201A164EA01A0D59EEF-CHERGO, JENNIFER]
Sent: 3/1/2019 6:06:08 PM
To: Joseph McMahon [jpmcmahon@jpmcmahon.com]; O'Reilly, Maureen [OReilly.Maureen@epa.gov]; Aviles, Jesse [Aviles.Jesse@epa.gov]
CC: jpmcmahon@jpmcmahon.com
Subject: RE: Infographic for VB-I70 Quarterly Meeting
Attachments: quarterly meeting draft agenda 030119.docx

I think just in the introduction section of the meeting, if you could go over the basics – be respectful, etc... I remember you said you had kind of a standard “rules of behavior”? If so, I think that will suffice.

I’ve attached a draft agenda for this meeting. Please let me know what you think and I’ll run it by Kim Morse, the CAG Administrator, to get her input.

Other details:

Advertising -

1. I will place an ad for this meeting in the Denver Your Hub section of the Denver Post. (I did this for the last quarterly as well)
2. I will update our site mailing list and send out an invite to this meeting to not just the CAG, but also our whole site mailing list, including local NGOs, RNOs, city council staff, etc... (I did this for our last quarterly as well)
3. I will encourage members of the CAG to get the word out via their network.

Materials –

1. Jesse will bring a laptop and projector and show them our website and how to view the notice of intent to delete and related documents and how to comment.
2. I will put together a summary slide that lists upcoming site activities and where the public and CAG could best have input (trying to focus their efforts a bit for them)
3. I will have a site contacts handout and a sign in sheet.
4. As an FYI... There is a huge binder of materials in English and Spanish, site fact sheets, and disks with OU2 documents, OU2 removal AR documents, OU1 deletion documents with the NOID itself, and the OU1 AR – just in case anyone asks at the meeting. I also mailed a copy of the OU1 AR to both Kim Morse to share with the CAG and Chuck Norris, upon their request. Jesse – you will want to explain clearly that the One Drive folder is a privilege for the CAG to have direct access, often to draft documents. It is NOT the only place that documents are shared with the public.

Translators –

1. I’m procuring the services of the same translators who have attended the CAG meetings all along, so they will be there.

Finally, I won’t be at the meeting. I’ll be on leave March 14 through 29. But everything should be ready to go when I leave. Should we schedule a pre – meeting before I go?

Jennifer Chergo

Public Affairs Specialist
U.S. Environmental Protection Agency
1595 Wynkoop Street, Denver, CO 80202
(303) 312-6601 desk / (303) 548-6998 cell

From: Joseph McMahon <jpmcmahon@jpmcmahon.com>
Sent: Thursday, February 28, 2019 7:05 PM
To: Chergo, Jennifer <Chergo.Jennifer@epa.gov>; O'Reilly, Maureen <OReilly.Maureen@epa.gov>; Aviles, Jesse <Aviles.Jesse@epa.gov>
Cc: jpmcmahon@jpmcmahon.com
Subject: Re: Infographic for VB-I70 Quarterly Meeting

Jennifer:

Given the time you have worked with this group, do you see a need for any meeting protocols?

Joseph McMahon, J.D., P.E.
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From: "Chergo, Jennifer" <Chergo.Jennifer@epa.gov>
Date: Tuesday, February 26, 2019 at 9:50 AM
To: "oreilly.maureen@epa.gov" <OReilly.Maureen@epa.gov>, "Aviles, Jesse" <Aviles.Jesse@epa.gov>
Cc: Joe McMahon <jpmcmahon@jpmcmahon.com>
Subject: RE: Infographic for VB-I70 Quarterly Meeting

I think this is a very good idea. Maybe something that we can work on to have on hand if we need it. I do think that at this point the CAG has settled down to focus on just VB/I-70 for the most part, at least when EPA attends the meetings. So, this would have probably been very helpful awhile back – not sure I want to proactively present it now as it might just bring up those external issues again.

Meanwhile, I'm working on an agenda and will run it by you, Jesse and Joe, sometime today or tomorrow. I'm planning on asking Kim Morse of the CAG if they have anything they want to see on the agenda as well....

From: O'Reilly, Maureen
Sent: Tuesday, February 26, 2019 8:53 AM
To: Aviles, Jesse <Aviles.Jesse@epa.gov>; Chergo, Jennifer <Chergo.Jennifer@epa.gov>
Cc: jpmcmahon@jpmcmahon.com
Subject: FW: Infographic for VB-I70 Quarterly Meeting

Jesse – Your contract facilitator on the VB-I70 site has generated a infographic for use as a conflict de-escalation tool during future community meetings. Would you take a look at it and give Joe your feedback?

Thanks for your time working with this contractor on this site. - Maureen

From: Joseph McMahon <jpmcmahon@jpmcmahon.com>
Sent: Monday, February 25, 2019 5:36 PM
To: O'Reilly, Maureen <OReilly.Maureen@epa.gov>; Chergo, Jennifer <Chergo.Jennifer@epa.gov>; Cerasani, Gina <Cerasani.Gina@epa.gov>
Cc: Aviles, Jesse <Aviles.Jesse@epa.gov>
Subject: Re: Infographic for VB-I70 Quarterly Meeting

Any reaction or new ideas re an infographic?

Joe

From: Joe McMahon <jpmcmahon@jpmcmahon.com>
Date: Tuesday, February 19, 2019 at 11:49 AM
To: "oreilly.maureen@epa.gov" <OReilly.Maureen@epa.gov>, "Chergo, Jennifer" <Chergo.Jennifer@epa.gov>, "Cerasani, Gina" <Cerasani.Gina@epa.gov>
Cc: "Aviles, Jesse" <Aviles.Jesse@epa.gov>, Joe McMahon <jpmcmahon@jpmcmahon.com>
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My thought re an infographic (but I don't know all the players and roles).

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From: "oreilly.maureen@epa.gov" <OReilly.Maureen@epa.gov>
Date: Tuesday, February 12, 2019 at 1:19 PM
To: Joe McMahon <jpmcmahon@jpmcmahon.com>, "Chergo, Jennifer" <Chergo.Jennifer@epa.gov>, "Cerasani, Gina" <Cerasani.Gina@epa.gov>
Cc: "Aviles, Jesse" <Aviles.Jesse@epa.gov>, Joe McMahon <jpmcmahon@jpmcmahon.com>
Subject: RE: VB-I70 Quarterly Meeting Facilitation Kick-Off

This is a great suggestion. Having such a graphic available to walk over to and point at changes the focus of the response from the speaker to the graphic. By turning everyone toward getting the answer to the question together at the graphic, you may be able to lower the level of conflict around these kinds of questions and reduce their frequency. - Maureen

From: Joseph McMahon <jpmcmahon@jpmcmahon.com>
Sent: Tuesday, February 12, 2019 1:06 PM
To: Chergo, Jennifer <Chergo.Jennifer@epa.gov>; Cerasani, Gina <Cerasani.Gina@epa.gov>; O'Reilly, Maureen <OReilly.Maureen@epa.gov>
Cc: Aviles, Jesse <Aviles.Jesse@epa.gov>; jpmcmahon@jpmcmahon.com
Subject: Re: VB-I70 Quarterly Meeting Facilitation Kick-Off

Dear all: Based on yesterday's conversations, it seemed as though you all have thought up and tried just about every possible approach to keeping meetings focused. Wondering if you had already considered and used/rejected the prospect of: A large wall chart (infographic) showing the regulatory responsibilities that belong to each governmental entity - so that when questions outside of EPA's regulatory province arise, the responding party from EPA may go to the chart to (again) demonstrate which agency holds responsibility for that subject. (and similar on handout). Could be a Venn where there is overlap.

Joe

From: "Chergo, Jennifer" <Chergo.Jennifer@epa.gov>
Date: Tuesday, February 12, 2019 at 10:29 AM
To: "Cerasani, Gina" <Cerasani.Gina@epa.gov>, Joe McMahon <jpmcmahon@jpmcmahon.com>, "oreilly.maureen@epa.gov" <OReilly.Maureen@epa.gov>
Cc: "Aviles, Jesse" <Aviles.Jesse@epa.gov>, Joe McMahon <jpmcmahon@jpmcmahon.com>
Subject: RE: VB-I70 Quarterly Meeting Facilitation Kick-Off

Yes, thanks. This looks good.
-jc

Jennifer Chergo

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From: Cerasani, Gina
Sent: Tuesday, February 12, 2019 6:24 AM
To: jpmcmahon@jpmcmahon.com; Chergo, Jennifer <Chergo.Jennifer@epa.gov>; O'Reilly, Maureen <OReilly.Maureen@epa.gov>
Cc: Aviles, Jesse <Aviles.Jesse@epa.gov>; jpmcmahon@jpmcmahon.com
Subject: RE: VB-I70 Quarterly Meeting Facilitation Kick-Off

Thanks for this, Joe.

Gina M. Cerasani, Ph.D.
Conflict Prevention and Resolution Center
U.S. Environmental Protection Agency
"Making Agreement Easier"
(202) 564-0838
<http://intranet.epa.gov/adr> or <http://www.epa.gov/adr>

Watch this [3 minute video](#) to learn more about mediation and facilitation at EPA

From: Joseph McMahon <jpmcmahon@jpmcmahon.com>
Sent: Monday, February 11, 2019 7:58 PM
To: Chergo, Jennifer <Chergo.Jennifer@epa.gov>; O'Reilly, Maureen <OReilly.Maureen@epa.gov>; Cerasani, Gina <Cerasani.Gina@epa.gov>
Cc: Aviles, Jesse <Aviles.Jesse@epa.gov>; jpmcmahon@jpmcmahon.com
Subject: Re: VB-I70 Quarterly Meeting Facilitation Kick-Off

Concepts discussed today:

CAG autonomy and separation of CAG process from EPA Quarterly Meetings (that include CAG plus). The Quarterly Meetings are EPA's responsibility (agenda, notice, process, venue, summaries, etc)

Plan for March 19, 2019 Quarterly Meeting (discussion embellished a bit by me)

1. Introduction, agenda review
2. Facilitator comments/proposals on "process" (including meeting "protocols" and how these processes work best/or poorly)
3. EPA views on its hopes and expectations for the Quarterly Meeting Process (what they are intended to do and not do)
4. Construction completion Report for OU1
5. Remedial Investigation for OU2
6. Status of OU1 deletion
7. Next steps: expected work/decisions in the next 6 months
8. Community questions regarding any site OU

Following meeting: June 18, 2019

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From: "Chergo, Jennifer" <Chergo.Jennifer@epa.gov>
Date: Monday, February 11, 2019 at 10:16 AM
To: "oreilly.maureen@epa.gov" <OReilly.Maureen@epa.gov>, Joe McMahon <jpmcmahon@jpmcmahon.com>, "Cerasani, Gina" <Cerasani.Gina@epa.gov>
Cc: "Aviles, Jesse" <Aviles.Jesse@epa.gov>
Subject: RE: VB-I70 Quarterly Meeting Facilitation Kick-Off

Hi everyone. Jesse Aviles is the RPM for the VB/I-70 Superfund Site. He was doing a detail in Puerto Rico last fall, but he's back in Region 8 now, so I'm looping him in to this meeting. He will join us at 2.

-jc

From: O'Reilly, Maureen
Sent: Monday, February 11, 2019 8:15 AM
To: jpmcmahon@jpmcmahon.com; Chergo, Jennifer <Chergo.Jennifer@epa.gov>; Cerasani, Gina <Cerasani.Gina@epa.gov>
Subject: RE: VB-I70 Quarterly Meeting Facilitation Kick-Off

Joe – Here is a link to the VB-I70 website:

<https://cumulis.epa.gov/supercpad/cursites/csitinfo.cfm?id=0801646> This will give you a little background on the community that you will be working with. Jennifer Chergo, the Community Involvement Coordinator will be providing more information about this site when we meet later this afternoon. She will also be leading the community involvement activities that will take place at this site this year and as such will be your main point of contact under this contract.

I look forward to seeing you at 2:00 today in the EPA Conference Center, Sagebrush room. - Maureen

From: Joseph McMahon <jpmcmahon@jpmcmahon.com>
Sent: Friday, February 8, 2019 4:03 PM
To: O'Reilly, Maureen <OReilly.Maureen@epa.gov>; Chergo, Jennifer <Chergo.Jennifer@epa.gov>; Cerasani, Gina <Cerasani.Gina@epa.gov>
Subject: Re: VB-I70 Quarterly Meeting Facilitation Kick-Off

Anything I should read before the meeting?
Joe

From: "oreilly.maureen@epa.gov" <OReilly.Maureen@epa.gov>
Date: Friday, February 8, 2019 at 11:37 AM
To: "Chergo, Jennifer" <Chergo.Jennifer@epa.gov>, Joe McMahon <jpmcmahon@jpmcmahon.com>, "Cerasani, Gina" <Cerasani.Gina@epa.gov>
Subject: VB-I70 Quarterly Meeting Facilitation Kick-Off

Jennifer and Joe – We are set to meet on Monday next week in the Sagebrush room on the second floor (EPA conference center) at 2:00 to kick-off the VB-I70 quarterly meeting facilitation project.

We will conference in Gina Cerasani in EPA HQ's Conflict Prevention and Resolution office. She will be the COR on this task order.

Looking forward to working with both of you to get things off to a great start. - Maureen